



Veazie Town Council

Regular Meeting

February 25, 2013 at 6:30 PM

AGENDA

- ITEM 1.** Call to Order
- ITEM 2.** Secretary to do the Roll Call
- ITEM 3.** Pledge of Allegiance
- ITEM 4.** Consideration of the Agenda
- ITEM 5.** Approval of the February 11th, 2013 Council Meeting Minutes
- ITEM 6.** Public comments

New Business:

- ITEM 7.** Fire Department presentation.
- ITEM 8.** Follow up discussion with Tax Assessor, Ben Birch.
- ITEM 9.** Approval of the Community Center Building Lease.

Old Business:

- Item 10.** Manager's Report
- Item 11.** Comments from the Public
- Item 12.** Requests for information and Town Council Comments
- Item 13.** Review & Sign of Town Warrant Payroll #18 and AP Warrants #17 & 17A
- Item 14.** Adjournment

Joseph Friedman
1 Veazie Villas
852-0933

Jonathan Parker
1149 Buck Hill Dr.
947-4740

Brian Perkins
1116 Chase Rd.
942 -2609

Tammy Olson
5 Prouty Drive
947-9624

Chris Bagley
16 Silver Ridge
907-4820

Agenda Items

For February 25, 2013

Item 7: Fire Chief Gerry Martin will present his fire department review which had been previously requested by the Town Council

Item 8: Assessor Ben Birch will go over the findings and a proposed resolve to the Roger's mobile home park discussion from previous meetings. It would be staff's recommendation to accept Assessor Birch's proposal so this long standing issue can be resolved. If approved I will work with legal staff and Mr. Hathaway to draft an agreement between the Town and Hathaway

Item 9: I present to you and updated lease proposal between the Town of Veazie and Eastern Maine School of Self Defense. The school has been without a lease agreement for an extended period of time. I have met with Glen Kennedy and he is in agreement with this proposed lease which is for a 6 month period at which time a new proposal will be presented and an additional rent increase. It would be Staff's recommendation that this lease agreement be approved.

Item 10: See attached Manager's report

Managers Report

For February 25, 2013

It has been another busy couple of weeks around the Office. Staff continues to work towards completing outstanding projects as well as completing everyday work that arises. Below is an outline of some of the things that occurred since the last council meeting:

1. The contract between the Town of Veazie and the By Us Company was signed by both myself and Jim Dunn and has been added to the contract book. I have been working towards gathering all of the contracts that the Town has entered into and placing them in a central location for review. I believe this has been completed. I have located several contracts that have expired and/or are nearing an expiration date. I have been working on updating the contracts/leases that need immediate attention. One of these was the community center lease which was provided to you this evening for review. Others I will present to you at future meetings for review.
2. I met with the Fire Chief early in the week to discuss his presentation that he presented tonight along with future plans. We will be requesting a meeting in the near future with Orono FD to discuss ambulance services along with other topics that Chief Martin would like to have with them
3. I have finalized the agreement on the personnel issue which has been discussed during numerous executive sessions at council meetings. This agreement will be completed on 02-26-2013 when the settlement is sent to the Attorney involved in this matter.
4. I have met with the Executive Director of the Penobscot River Restoration Trust, Laura Rose Day. Assessor Birch, Mrs. Day and I met and discussed at length the dam removal and the process around it. She and members of her group have requested to meet with the council at your March 11th meeting. She was very excited to restart discussions with the Town. From our discussion I learned that PPL is currently on site doing clean up and that sooner then later building B will be coming down. This will occur after the turbine is removed from the building. The group will begin any permitting process that needs to occur prior to doing any work. She believes the dam will be decommissioned sometime around July 15th when the work of removing it begins
5. Maine Municipal Agency was contacted and has been made aware of the potential of a personnel matter that was discussed at the last council meeting during executive session

Managers Report Continued

6. Public works was directed on road repair after receiving complaints of pot holes on School Street and other locations around Town
7. Public works was provided with guidance and direction on cleaning the downstairs of the community center and painting of the floor of the main meeting room which has been completed. For minimal money a huge improvement was made to the meeting space. PW will complete the floor painting for the rest of the lower level.
8. I spent a considerable amount of time gathering information on the concealed weapon permit holders in town to comply with a freedom of information request that was received from the Bangor Daily News. After all the time spent the request was rescinded the next day. As you may have seen emergency legislation was signed by the Governor so this information will remain confidential for now.
9. After a discussion with Chris Cronan it was determined that the meeting between the larger land owners and the conservation committee should be cancelled and rescheduled for a later date. Letters were drafted and mailed to the large land owner groups
10. I have contacted James Dunning from Cassella Waste on recycling not being picked up from the Town Office complex. Dunning relayed that this would be resolved at the next pick up.
11. I continued to review the draft audit. I believe that Julie Reed will be returning to work on 02-25-2013 and with her return we can finalize a budget schedule as well as finalizing the draft audit and expect that this will be presented very soon for your review. I also continue to meet and have discussions with Assessor Birch on the budget process.
12. I will be meeting with Steve Moore from Penquis Cap on 02-25-13 for a discussion on the Graham Senior Center and the Town's recent reduction in funding from \$5000.00 to \$500.00. This meeting is scheduled at Assessor Birch's Office and I will discuss this meeting either in a future manager's report or at the council meeting on 02-25-2013.
13. I will be running a news story shortly asking for citizens to apply for the opening on the Budget Committee along with the Dam Reuse Committee and finally see what interest we have with people participating on an assessment review committee. You may recall that this committee would require a change in the Town's Charter but before putting the work into this I want to see if we have enough interest. If not then I would recommend training the current appeals board to fill this need.

TOWN OF VEAZIE
1084 Main Street, Veazie, ME 04401
Phone: (207) 947-2781 Fax: (207) 942-1654



ITEM # 8

MEMORANDUM FOR RECORD

FROM: Benjamin F. Birch Jr. Town Assessor

Benjamin F Birch Jr

TO: Veazie Town Councilors,

Mark Leonard, Interim Town Manager

M. Roderick Hathaway, 203 Chickadee Drive, Veazie, Maine

DATE: February 12, 2013

RE: Rogers Mobile Home Park on Main and Flagg Street

This memorandum is provided to inform you that the assessing department cannot resolve the issue pertaining to who owns the land under a portion of the middle mobile home in Rogers Mobile Home Park to the intersection of Flagg and Main Street.

On November 5, 2012, Mrs. Perkins and Mrs. Brooks visited the assessor's office with questions regarding Map 10 Lot 82 which is owned by Mr. Hathaway. Mrs. Perkins and Mrs. Brooks questioned why one of the mobile homes was partially on lot 82 and another appeared to be on Town owned property, as well as the significant decrease in the land assessment back in 2005.

On Wednesday, February 5, 2013, Mark Leonard and I met with Mr. Hathaway to discuss the issues and to answer questions he may have regarding my letter dated January 29, 2013 that Mr. Hathaway received. (Encl 1) I told Mr. Hathaway that I told the council during the November 5, 2012 Council Meeting, that I felt a legal

TOWN OF VEAZIE
1084 Main Street, Veazie, ME 04401
Phone: (207) 947-2781 Fax: (207) 942-1654



January 29, 2013

Mr. Roderick Hathaway
203 Chickadee Drive
Veazie, ME 04401

RE: Roger's Mobile Home Park on Main and Flagg Streets

Dear Mr. Hathaway:

In reviewing the Quitclaim Deed you provided our findings are as follows:

1. The Quitclaim Deed references 3 separate parcels:
 - A. A very small triangle piece plus all of the Green Street ROW
 - B. Lot number 14 of Subdivision Plan Book 3 Page 37
 - C. Lot number 13 of Subdivision Plan Book 3 Page 37

Within the Deed it also refers to the **Excepting and Reserving** of lot 13 (reference Book 1261 Page 388). Lot 14 and the entire Green Street ROW are described in Book 1917 Page 245; however this excepting was not mentioned in your deed. Neither lots 13 or 14 (or the Green Street ROW) are lots that are part of the Mobile Home Park. Only the triangular piece, referred to in the beginning portion of your deed, is the land on which the Mobile Home Park sets and shown of Tax Map 10 Lot 82 (land northeast of Green Street ROW).

During the Town Council meeting on 11/5/2012 other town residents had some concerns about the third mobile home which sets closest to the intersection of Main and Flagg Street. Does the mobile home set on land owned by yourself or the Town of Veazie? As with the discontinued portion of Green Street, abutters occasionally acquire a portion of any discontinued or paper streets. In order to be certain you would need to find out where the pin is located at the Main and Flagg Street ROW intersection. During the meeting I indicated I felt a legal survey should be done to determine encroachment, if any, has occurred.

Please feel free to contact me if you have any questions.

Sincerely,

Benjamin F. Birch, Jr.
Assessor

cc: Joseph E. Hayes, Town Manager

Encl I

ITEM # 5

**Town of Veazie
Town Council Meeting Minutes
11/5/2012**

Members Present: Chairman Tammy Olson, Councilor Chris Bagley, Councilor Joseph Friedman, Councilor Brian Perkins, and Councilor Jonathan Parker. Town Manager Joseph Hayes, Secretary Christine Landes, Tax Assessor Ben Birch, Fire Chief Gerry Martin, and Police Chief Mark Leonard along with various members of the public.

Members Absent: None

Item 1: Call to Order

Chairman Olson called the meeting to order at 6:30 p.m.

Item 2: Secretary to do the roll call

All present.

Item 3: Pledge of Allegiance

Item 4: Consideration of the Agenda

No Changes.

Item 5: Approval of the October 22, 2012 Council Meeting Minutes

Councilor Joseph Friedman motioned to accept the minutes as written.
Councilor Jonathan Parker seconded. No Discussion. 5-0-0.

Item 6: Public Comments

None

Item 7: Meet with large land owners regarding the proposed land use ordinance

Town Manager Hayes explained who was invited and who was present at the meeting. Large land owners were sent a package and were invited to discuss with the council the proposed changes to the Land Use Ordinance.

Mr. Barney Silver felt that the Planning Board has not had consideration of land owners and that they each had their own agenda. He felt a change as proposed would make the town stale. He also felt it would not generate new tax dollars nor allow any changed in the town.

Mr. Tom Davis felt the proposed changes were ridiculous. He stated he can no longer farm the land he owns. He stated he has never posted the land and has always allowed people to use it as long as they respected it. He now felt he was going to post the land as it would now be a liability and with the proposed changed to the Land Use Ordinance he would never be able to develop it.

Encl 2

| |
|--|
| Land Valuation per Square Foot Methodology |
|--|

St Louis, Frank (Life Estate)

1053 Main Street

Map 10 – Lot 81

Neighborhood 11 – Central Veazie

Lot Size: .13 Acres Home site (Fractional Acres)

Land Schedule #2

Price/Unit Value = \$24,000

Square Foot Formula = 43,560 (square feet in an acre) X .13 = 5,662.80 square feet.

\$12,200 (land assessment) ÷ 5,662.80 (square feet lot size) = \$2.15 square foot unit price.

Size of area to rent is 12' x 62' = 744SF

744sf times unit price of \$2.15sf = \$1,599.60 in valuation

\$1,599.60 in valuation time the tax rate of \$.02050 = \$32.79 annual taxes.

Monthly rent could be \$32.79 ÷ 12 = \$2.73

Encl 3

Name: St. Louis, Frank(life estate)

Map/Lot:

Page 1

10 81

Location:

1053 Main St.

Account: 585 Card: 1 of 1

Neighborhood 11 Central Veazie

| | |
|------------|---------------|
| Zoning/Use | Residential 2 |
| Topography | Level/ |
| Utilities | All Public/ |
| Street | Paved |

Reference 1 B1917P245

Reference 2

Tran/Land/Bldg 0 0 0

| | | | |
|--------------|---|--------------|---|
| X Coordinate | 0 | Y Coordinate | 0 |
|--------------|---|--------------|---|

| | | | | | |
|--------------|---|----|---|---------------|---|
| Exemption(s) | 1 | 10 | 0 | Land Schedule | 2 |
|--------------|---|----|---|---------------|---|

Land Description

| | | | | | | |
|-------------|------------------------|--------------------|--------|------|------------|--------|
| Units | Method - Description | Price/Unit | Total | Fctr | Influence | Value |
| 0.13 | Acres-Homesite (Fract) | 24,000.00 | 12,238 | 100% | ----- | 12,238 |
| Total Acres | .13 | 94,138.46 Per Acre | | | Land Total | 12,238 |

Dwelling Description

Replacement Cost New

| | | | | | |
|--------------------|------------------|--------------|--------------|------------|--------|
| Cape | One & 1/2 Story | 525 Sqft | Grade C 100 | Base | 69,160 |
| Exterior | Vinyl | Masonry Trim | None | Trim | 0 |
| Dwelling Units | 1 OTHER Units-0 | Roof Cover | Sheet Metal | Roof | 0 |
| | | | | | 0 |
| | | | | | 0 |
| Foundation | Concrete Block | Basement | Wet Full Bmt | Basement | 0 |
| Fin. Basement Area | None | Basement Gar | None | Fin Bsmt | 0 |
| Heating | 100% Forced Warm | Cooling | 0% None | Heat | 0 |
| Rooms | 7 | | | | |
| Bedrooms | 2 | Add Fixtures | 0 | | |
| Baths | 1 | Half Baths | 0 | Plumbing | 0 |
| Attic | None | | | Attic | 0 |
| FirePlaces | 0 | | | Fireplace | 0 |
| Insulation | Full | | | Insulation | 0 |
| Unfin. Living Area | NONE | | | Unfinished | 0 |

Dwelling Condition

| Built | | Renovated | Kitchens | Baths | Condition | | Layout | | | Total |
|-------------------------------------|---------------------|-----------------------|-------------------|---------------|---------------|---------|---------|-------------|--------|--------|
| 1870 | 1987 | Typical | Typical | Typical | Above Average | Typical | | | | 69,160 |
| Functional Obsolescence | | Economic Obsolescence | | | Phys. % | Func. % | Econ. % | Value(Rcld) | | |
| None | | None | | | 70% | 100% | 100% | 48,412 | | |
| Outbuildings/Additions/Improvements | | | | | Percent Good | | | | | Value |
| Description | Year | Units | Grade | RCN | Cond | Phy | Func | Econ | Rcld | |
| Frame Garage | 2007 | 576 | C 100 | 11391 | Avg. | 93% | 100% | 100% | 10,594 | |
| Frame Shed | 2010 | 160 | D 100 | 4244 | Avg. | 95% | 100% | 100% | 4,032 | |
| Open Frame Porch | 2000 | 40 | C 100 | 1863 | Avg. | 89% | 100% | 100% | 1,658 | |
| 1 Story Bsmt Fr | 1900 | 279 | C 100 | 22815 | Avg+ | 70% | 100% | 100% | 15,970 | |
| 1,067 SFLA | 60.34 = \$/SFLA (4) | | Outbuilding Total | | | | | 32,254 | | |
| Accpt Land | | 12,200 | | Accepted Bldg | | | 80,700 | Total | 92,900 | |

Encl 4

TAX MAP 10 OF VEAZIE MAINE



LEGEND

- PROPERTY LINE
- CONTIGUOUS OWNERSHIP
- OLD PROPERTY LINE
- RIGHT-OF-WAY
- PROPOSED ROAD
- MATCH LINE
- WATER LINE
- SWAMP LINE
- PARCEL NUMBER
- ACRES
- DIMENSIONS
- SCALE DIMENSION
- CITY/TOWNSHIP LIMIT
- RAILROAD
- RIGHT-OF-WAY
- BASEMENT

THIS MAP IS PREPARED FOR THE PURPOSE OF TAXING PURPOSES ONLY. IT IS NOT TO BE USED FOR ANY OTHER PURPOSE. THE TOWN OF VEAZIE, MAINE, HAS REVIEWED THIS MAP AND HAS FOUND IT TO BE CORRECT FOR TAXING PURPOSES. THE TOWN OF VEAZIE, MAINE, HAS REVIEWED THIS MAP AND HAS FOUND IT TO BE CORRECT FOR TAXING PURPOSES.

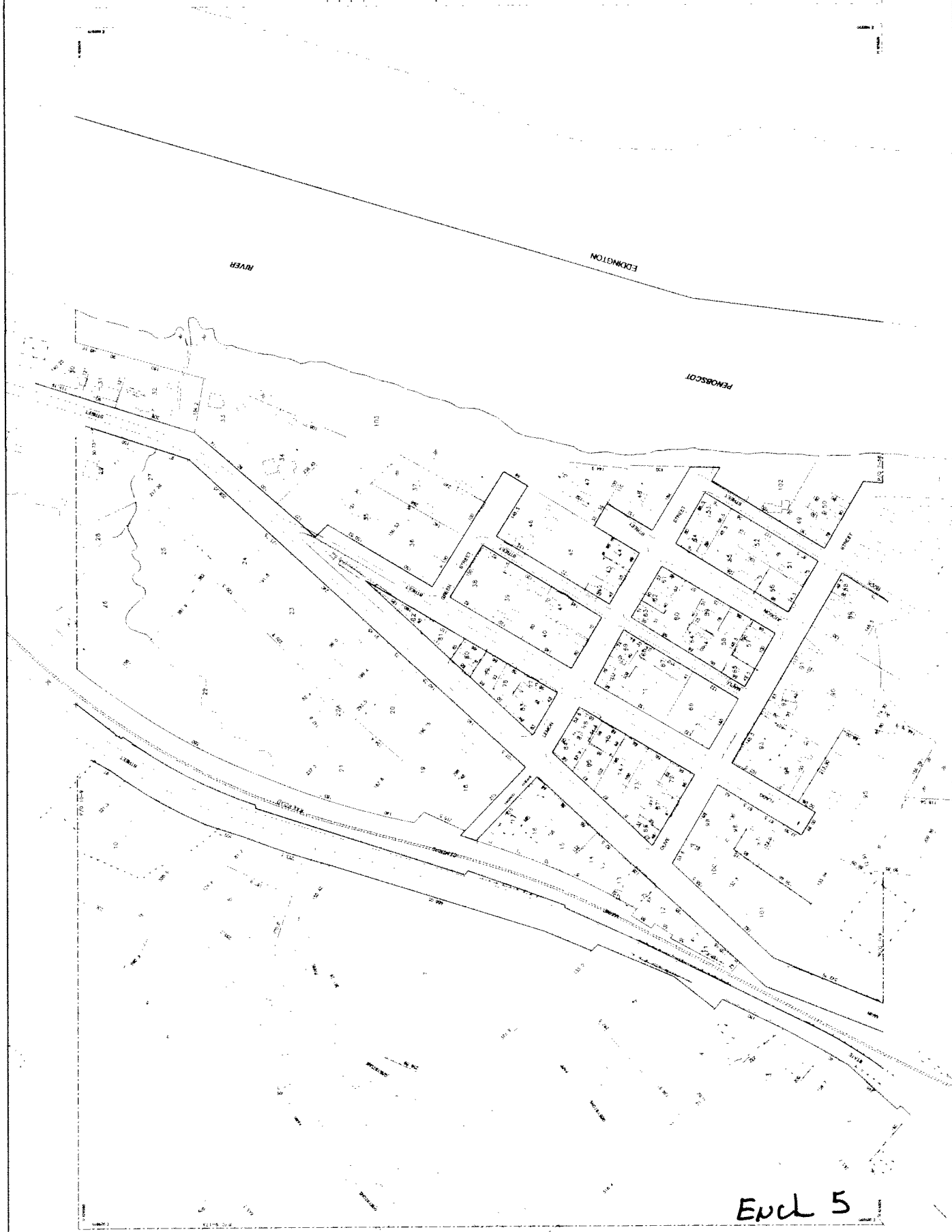
| | | |
|----|----|-----|
| 12 | 13 | 13B |
| 9 | 10 | |
| 6 | 7 | |



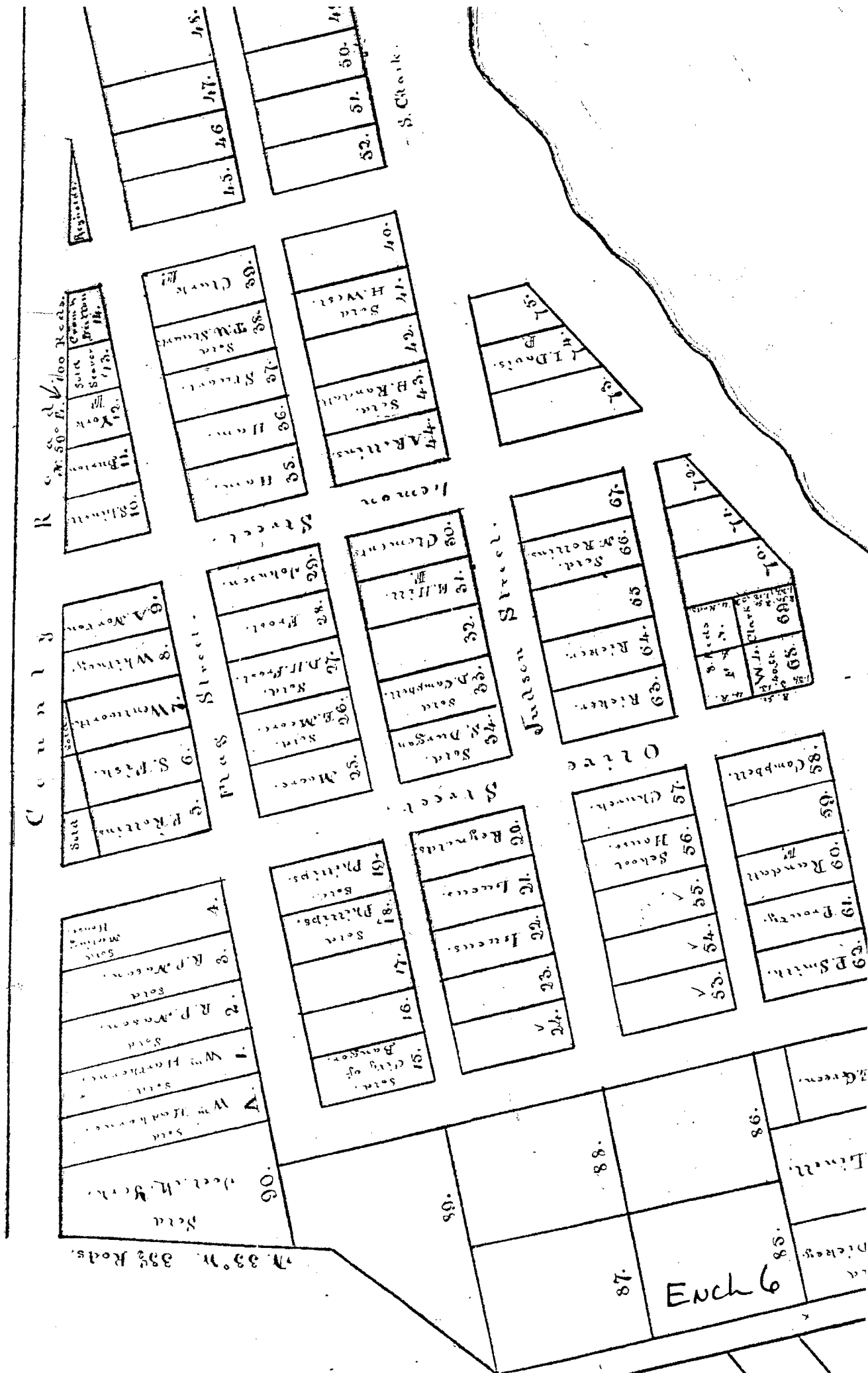
SHEET INDEX
SCALE
COMPLETION DATE

DATE OF REVISIONS

SEWALL



Encl 5



TOWN OF VEAZIE

1084 MAIN STREET
VEAZIE, MAINE 04401-7091
(207) 947-2781
FAX: (207) 942-1654



November 6, 1996

Roderick Hathaway
Silver Ridge
Veazie, Maine 04401

Dear Rod,

This is a written follow up to our conversation pertaining to the planters at the intersection of Flagg Street and Main Street.

As you know, the Town Council voted to temporarily impede vehicular traffic through that area due to safety concerns discussed earlier this year. The concerns included but were not limited to the following reasons: steep bank, limited roadway width, hillside erosion, and poor intersection design that limits driver view. As discussed, the Town Council reviewed many options from redesigning the roadway to full closure. The redesigning proposal was too costly (\$48,000.00) and the proposed closure was viewed as too drastic. Consensus deemed this temporary vehicular blockage as the best middle-of-the-road proposal and still allow walkers and bicyclists to use the right of way to travel.

As I highlighted, the planters are mobile and the Town will move the planters when you need to move a trailer from the park. However, the Town must be given a reasonable notice of at least one week. The notice will need to be in written form stating the date and time of the move. No fee will be charged if proper notice is given and the timetable outlined in your notice is adhered to in a reasonable manner. It would be noted that this understanding is transferable.

In closure, this brief letter is just to reaffirm the items we had discussed earlier so please feel free to contact me on this matter if you feel that any additional items need to be addressed in greater detail. Thank you for your patience on this matter.

Sincerely

William B. Reed

Town Manager

rb110696

Encl 7

MEMO

To: Veazie Town Council Members
From: Allan R. Thomas
Subject: Continuance of Nonconforming Uses
Date: August 11, 1995

At the last Council meeting, I was asked whether another mobilehome can be placed on the now vacant lot in the Roger's Mobile home Park on Main and Flagg Streets.

Rogers Mobile home Park is a legally existing nonconforming use under the Veazie Land Use Ordinance, it has been permitted under the Veazie Ordinances each year that I have been here, and it has been, and is currently licensed by the State of Maine for three (3) mobile home sites.

Nonconformity is addressed in section 15.04 of the Veazie Land Use Ordinance which starts on page 26. Section 15.04.03.04 (page 27) states that "If any nonconforming use of land or a structure ceases or is discontinued for any reason for a period of twelve (12) or more consecutive months, any subsequent use of such land or structure shall conform to the requirements of this ordinance in all respects." Therefore, the answer is definite that another mobile home may be placed on that lot anytime within the next year. After that time, I believe that another mobile home could still be placed on the lot. The nonconforming use is the operation of a mobilehome park, and a vacant site is normal within a park. If the site were to be converted to lawn or any other use, then the 12 month limit would definitely apply.

Ench 8

Mark Leonard

From: Douglas K. Smith <smithdk@glenburn.net>
Sent: Tuesday, February 12, 2013 3:19 PM
To: andrew.gman49@gmail.com; beaniebabylover@gmail.com; cdalton410@myfairpoint.net; Fran Neubauer; higgins-33@hotmail.com; jecvoelker@gwi.net; Lisa Buck; RoseT0465@yahoo.com; rthompson@quirkauto.com; sro48@aol.com; Travis Noyes; Wayne Scott; beaniebabylover@gmail.com; cdalton410@myfairpoint.net; jaraquet@roadrunner.com; smackay@cerahelix.com; Travis Noyes
Cc: sophiw@orono.org; vzchief800@yahoo.com
Subject: Fwd: opinion letter [DWM-Client.FID376089]
Attachments: Attach0.html; 13-02-12 Ltr to Doug Smith re_ governing authority for RSU .PDF

----- Original Message -----

Doug, to be sure I have your email correct, please acknowledge if you get this.
The opinion letter is attached.
Thanks.
Bill

Drummond Woodsum

Maine | New Hampshire

E. William Stockmeyer | Attorney

84 Marginal Way, Suite 600, Portland, Maine 04101-2480

voice (207) 772-1941 ext. 585 • fax (207) 772-3627

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billstockmeyer@dwmlaw.com
| www.dwmlaw.com

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For purposes of compliance with Internal Revenue Service requirements, we inform you that any Federal tax advice contained in this communication (including any attachment) is not intended or written to be used, and cannot be used, for the purpose of (i) avoiding penalties under the Internal Revenue Code or (ii) promoting, marketing or

recommending to another party any transaction or matter addressed in this communication (including any attachment).

From: Paige Folsom

Sent: Tuesday, February 12, 2013 2:47 PM

To: E. William Stockmeyer

Subject: 13-02-12 Ltr to Doug Smith re_ governing authority for RSU during transition period.PDF

DrummondWoodsum

Maine | New Hampshire

Paige Folsom | Legal Assistant

Assistant to Bill Stockmeyer, Dan Rose, Peter Felmly and Tom Trenholm

84 Marginal Way, Suite 600, Portland, Maine 04101-2480

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DrummondWoodsum

ATTORNEYS AT LAW

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February 12, 2013

Doug Smith
Superintendent of Schools
RSU 26
983 Hudson Road
Glenburn, ME 04401

Re: Governing Authority for RSU 26 during Transition Period
Prior to Effective Date of Withdrawal

Dear Doug:

You have requested that we advise the RSU 26 board whether the full board remains the governing body of RSU 26 during the transition period following the votes of Glenburn and Veazie to withdraw and prior to the effective date of withdrawal, July 1, 2013, or whether with reference to matters affecting the RSU following the effective date the governing body consists of a truncated board of the Orono members only. In particular, you have asked whether the full RSU board is responsible to approve the fiscal year 2013-2014 budget for RSU 26 and to call the budget validation referendum (to be conducted only in Orono), and whether it is responsible to hire a superintendent for RSU 26 effective on or after July 1, 2013. For the reasons discussed below, we advise that the full RSU board continues to serve as the governing body until July 1, 2013, and remains the body with statutory authority to take such actions as approving the budget, calling the budget validation referendum, and hiring the superintendent.

Additionally, you have requested that we advise the RSU 26 board whether it may vote to return approximately \$25,000 to the international student reserve fund, an amount that earlier this year the board had transferred to the RSU's undesignated fund. As explained below, we advise that the matter is not free from doubt and affects the undesignated fund balance to be divided upon withdrawal. Accordingly, we would suggest that it would be prudent for the RSU board, if it makes the return transfer, to enter into an agreement with the new school committees of the withdrawing towns to the effect that all three parties consent to the transfer of the funds, provided that RSU 26 shall use those funds for international secondary students and shall not subsequently transfer those funds to another purpose.

1. Governing Body during Transition Period Prior to Effective Date of Withdrawal.

As a general matter, the school board of an RSU is the governing body with statutory powers and duties. 20-A M.R.S. § 1(24-C). These powers and duties include preparing the budget to be

submitted to the RSU voters, 20-A M.R.S. § 1482; submitting the budget to the budget meeting and to the validation referendum by means of warrants signed by the board, 20-A M.R.S. § 1485-1486; and hiring the superintendent of schools, 20-A M.R.S. § 1051.

Once a town has voted to withdraw, matters such as these affect only the remaining town(s) of the RSU, not the town(s) that have voted to withdraw. The withdrawal statute, however, is silent on transition authority, except to provide that the withdrawal agreement “must provide for the transition of administration and governance of the schools to properly elected governing bodies of the newly created administrative unit.” 20-A M.R.S. § 1466(4)(A)(11).

Section 15 of the RSU 26/Veazie withdrawal agreement provides in applicable part as follows¹:

Transition of Administration and Governance.

....
If the withdrawal of Veazie is approved, the voters of Veazie shall not participate in approval of the RSU 26 budget for fiscal year 2013-2014 at either the RSU 26 budget meeting or the RSU 26 budget validation referendum, and shall not vote on whether to continue the budget validation process in RSU 26.

The above provision is the only provision of the withdrawal agreement addressing transitional authority in RSU 26. While it provides that the RSU 26 budget shall not be voted upon by the voters of the withdrawing town, it makes no different provision than that of the general laws with respect to the RSU 26 board’s preparation of the RSU 26 budget, or with respect to its submission of that budget to the voters of the RSU. Likewise, it makes no provision different from the general laws with respect to the hiring of a superintendent.

Thus, until the effective date of withdrawals, RSU 26 continues to be governed by the school board elected from its three member towns.

School board members owe a fiduciary duty to the RSU. In the case of the Glenburn and Veazie members, this duty is owed until the effective withdrawal date, July 1, 2013.² It is obvious that in exercising their fiduciary duties the RSU board members must take into consideration the fact that certain decisions made prior to the effective date will affect only Orono following July 1, 2013. This includes, for example, their decisions regarding the 2013-2014 budget and the decision to hire a superintendent effective July 1, 2013. While this affects their consideration, it does not fundamentally change their obligations as board members.

In such matters as these, we believe that the RSU board may use a subcommittee of Orono members to make recommendations, although such a mechanism is not legally required. We

¹ The Glenburn withdrawal agreement transition provision is the same as the Veazie Agreement with respect to transitional matters for RSU 26, differing only in how the transition is effected in Glenburn.

² We note that for purposes of this opinion, we have not addressed whether an RSU board member that is elected to the Glenburn or Veazie school committee prior to the effective date of withdrawal may continue as an RSU 26 board member during the transition period. We can address this if needed.

February 12, 2013

Page 3

further believe that it is consistent with their fiduciary duties, though not legally required, for Glenburn and Veazie board members to give deference to the views of Orono board members in determining how to cast their votes as to such matters. That being said, all board members, including those elected by Glenburn and Veazie, continue to have a fiduciary duty as officials of RSU 26, a school administrative unit that includes three towns until July 1, 2013, and that includes only Orono on and after that date. Certain matters necessarily impact both time periods, and as to these matters, the board members should conduct themselves in good faith, taking this factor into consideration with respect to their exercise of governing authority.

2. Return of Funds to International Student Reserve Fund.

The withdrawal agreements in section 11 provide that the audited, unencumbered undesignated fund balance as of July 1, 2013, shall be divided between RSU 26 and the withdrawing towns.

It is our understanding that the RSU has a reserve fund for international students. The RSU board had transferred about \$25,000 from that reserve fund to its undesignated fund balance. A question has arisen whether it may transfer those funds back to the international student fund, even though the funds would no longer be divided as part of the undesignated fund balance.

It is our further understanding that the international student reserve fund benefits the high school, which will be attended by secondary students from all three towns following the withdrawals.

Under these circumstances, we believe the RSU board has the discretion to transfer the funds back to this reserve fund. For a number of reasons, however, this matter is not free from doubt.

First, a legal question exists whether an RSU may in fact have a reserve fund for any purpose other than those expressly provided by law. The only purposes expressly provided by law are capital reserve funds and fuel cost stabilization funds.³ That being said, we are not aware of any statute that prohibits RSU school boards from establishing other sorts of reserve funds, and school boards are generally authorized to manage the schools. Furthermore, we believe that the Maine Department of Education permits other sorts of reserve funds such as, for example, high cost special education reserve funds.

Second, this transfer will affect the amount to be determined at audit to be in the unencumbered undesignated fund balance as of July 1, 2013 and subject to division with the withdrawing towns. As such, the transfer will affect the amount available to be divided with Veazie and Glenburn under section 11 of the two withdrawal agreements. That being said, it is our understanding that the RSU has had an international student fund at all relevant times, the fund benefits the high school which will continue to be attended by students from Veazie and Glenburn, and the proposed action will restore funds that had existed previously in the reserve fund and will not add additional amounts to that fund. These factors weigh in favor of the RSU board's discretion to exercise such authority.

³ Assuming other sorts of reserve funds are legally permissible for an RSU although not specified by statute, it is not clear how such funds may be established, funded or expended. Generally, the expenditure of funds for the school operating budget, requires voter approval. Voter action likewise is required with reference to the types of reserve funds that are expressly authorized by statute.

February 12, 2013

Page 4

As noted, the matter is not free from doubt, and there is some risk that the withdrawing towns' new school committees might raise an objection based on the withdrawal agreements to the effect that the transfer of funds prior to the effective date of withdrawal unfairly reduced the fund balance available to be divided as of July 1, 2013. While we believe the RSU board under these circumstances would be within its rights as the governing body of the RSU, we also think it prudent to avoid such a dispute if possible.

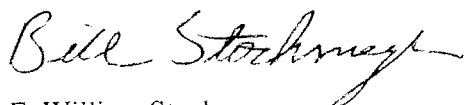
In this regard, we note that the dispute resolution provision at section 16 of the respective withdrawal agreements provides for disputes between the affected parties to be resolved first by informal communication or negotiation, and if that fails by mediation, and if that fails by litigation.

Accordingly, to avoid the possibility of a serious dispute next year over the audited fund balance to be divided, we recommend that the RSU 26 board engage the two new school committees in a three party agreement regarding the international student reserve fund. The agreement would provide that all three affected parties acknowledge and consent to the prior transfer, and that in return for this acknowledgement, RSU 26 agrees that the funds in the international reserve fund as of the effective date of withdrawal shall be used only for international students and shall not be transferred subsequently to other RSU purposes. This agreement should be entered into after the new Veazie and new Glenburn school committees have been elected and prior to the final audit of the undesignated fund balance.

In summary, we believe the RSU board as a whole continues to serve as the governing body during the transition period, and the members should exercise their fiduciary duties taking into consideration the change in make-up of the RSU membership as of July 1, 2013. Second, with respect to the transfer of funds, we believe the RSU board has this discretion, although the matter is not free from doubt. We recommend that the RSU board might avoid the possibility of serious dispute regarding the undesignated fund balance to be divided, by means of an agreement with the new school committees to the effect that the prior transfer is recognized, and that the funds shall only be used for the international student program.

I trust that this is responsive to your inquiries. Please do not hesitate to call if I may be of any further assistance.

Very truly yours,

A handwritten signature in cursive script, appearing to read "Bill Stockmeyer".

E. William Stockmeyer

EWS/plf

**Town of Veazie
Town Council Meeting Minutes
02/11/2013**

Members Present: Chairman Tammy Olson, Councilor Chris Bagley, Councilor Joseph Friedman and Councilor Brian Perkins. Interim Town Manager Mark Leonard, Secretary Julie Strout, Town Attorney Thomas Russell, Recreation Director Robert Young and various members of the public.

Members Absent: Councilor Jonathan Parker

Item 1: Call to Order

Chairman Tammy Olson called the meeting to order at 6:30 p.m.

Item 2: Secretary to do the roll call

Councilor Jonathan Parker was absent

Item 3: Pledge of Allegiance

Item 4: Consideration of the Agenda

Councilor Joseph Friedman complimented Manager Mark Leonard on the Manager's Report. Very well put together and very informative.

Item 5: Approval of the January 28th, 2013 Council Meeting Minutes

Councilor Joseph Friedman made a motion, seconded by Councilor Chris Bagley, to accept the January 28th, 2013 Meeting Minutes as written. No discussion. Motion carried. 4-0-0.

Item 6: Public comments

None

New Business:

Item 7: Recreation Department Budget Presentation.

Recreation Director, Robert Young discussed his report with the Councilors. Rec. Director Young will get together with Manager Leonard to work on accountability and accounting concerns and will look into a computer program to help with billing and attendance.

Item 8: Discussion with the Veazie Sewer District Trustees

This item will be tabled until further notice, due to the absence of the Trustees at the meeting.

Item 9: Eastern Area Agency on Aging funding request

Councilor Joseph Friedman made a motion, seconded by Councilor Brian Perkins, to fill the Eastern Area Agency on Aging request in the amount of \$300.00. No discussion. Motion carried. 4-0-0

Item 10: Grounds Maintenance Proposal.

Councilor Chris Bagley made a motion, seconded by Councilor Joseph Friedman, to award The By "Us" Co. the Grounds Maintenance contract in the amount of \$14,500 for 2013, and to have Manager Leonard enter into an agreement not to exceed one year. Motion carried. 4-0-0

Item 11: Manager's Report.

Manager Mark Leonard reviewed his report with the councilors.

Item 12: Comments from the Public.

None.

Item 13: Executive Session Title 1 Section 405 6E Legal Consultation

Councilor Brian Perkins made a motion, seconded by Councilor Chris Bagley to enter into Executive Session Title 1 Section 405 6E at 7:46 pm. Councilor Joseph Friedman made a motion, seconded by Councilor Chris Bagley to exit Executive Session Title 1 Section 405 6E at 8:17pm.

Item 14: Executive Session Title 1 Section 405 6 A Personnel Matter

Councilor Joseph Friedman made a motion, seconded by Councilor Brian Perkins to enter into Executive Session Title 1 Section 405 6 at 8:17pm. Councilor Joseph Friedman made a motion, seconded by Councilor Chris Bagley to exit Executive Session Title 1 Section 405 6 at 8:24pm.

Item 14B: Executive Session Title 1 Section 405 6 A Personnel Matter

Councilor Brian Perkins made a motion, seconded by Councilor Joseph Friedman to enter into Executive Session Title 1 Section 405 6 at 8:25pm. Councilor Chris Perkins made a motion, seconded by Councilor Joseph Friedman to exit Executive Session Title 1 Section 405 6 at 8:27pm

Item 15: Requests for Information and Town Council Comments

Councilor Brian Perkins wanted to thank Manager Leonard for holding down the fort. Chairman Tammy Olson would like to see a Public Works budget at a future meeting.

Item 16: Review & Sign of Town Payroll Warrants #17 & AP Warrants #16 and #16A.

The warrants were circulated for signatures.

Item 17: Adjournment

Councilor Joseph Friedman motioned to adjourn.
Councilor Brian Perkins seconded. No discussion. 4-0-0
Adjourned at 8:30pm.

A True Copy Attest:



Julie L Strout

Deputy Town Clerk

VEAZIE SEWER DISTRICT

34 HOBSON AVENUE

VEAZIE, MAINE 04401

207-942-1536

February 4, 2013

Dear Customer:

The Veazie Sewer District Division is proposing a revised sewer rate schedule that will be effective April 1, 2013.

Present rates became effective on July 1, 2011. Since its last rate increase, the District has incurred additional capital and operating costs resulting in a net loss, excluding depreciation expense, of \$22,803 in fiscal year ending May 31, 2012. To fund the additional costs, the District had to utilize cash reserves that were previously designated for capital improvements and sludge removal.

In order to meet current expenses and replenish reserve funds, a total revenue increase of \$59,616 is proposed. To generate the increase, the fixed fees will increase \$16 per quarter to \$41 per quarter. There will be no change in the town assessment or in the user usage fee. The usage fee will remain at \$4.16 per 100 cubic feet.

A public hearing will be held on February 26, 2013 at 6:30 p.m. at the Veazie Community School cafeteria, at which time complete details will be furnished in support of the increase.

For further information, please contact the Veazie Sewer District, 34 Hobson Avenue, Veazie, Maine 04401, telephone (207) 942-1536.

Veazie Sewer District Trustees
Robert Tomilson, Chair
James Parker, Treasurer
Norman Webb, Clerk

VEAZIE SEWER DISTRICT

RATE REVISIONS

2013

VEAZIE SEWER DISTRICT

INDEX OF EXHIBITS

| | |
|---|---|
| Income Statements | A |
| Debt Service Schedule | B |
| Summary of Present and Proposed Revenue | C |
| Revenue at Present and Proposed Rates | D |

**VEAZIE SEWER DISTRICT
INCOME STATEMENTS
YEARS ENDED MAY 31,**

Exhibit A

| | 2012 | Pro Forma |
|---------------------------------|------------------------|----------------------|
| Revenues: | | |
| Town of Veazie Appropriation | 150,000 | 150,000 |
| Debt Service Fees | 93,150 | 115,506 |
| Capital Reserve Fees | - | 37,260 |
| Usage Fees | 229,978 | 229,978 |
| Other Income | <u>1,880</u> | <u>1,880</u> |
| Total Revenues | <u>475,008</u> | <u>534,624</u> |
| Operating Expenses: | | |
| Salaries and Wages | 182,894 | 81,259 |
| Employee Benefits | 92,096 | 51,087 |
| Contracted Engineering Services | - | 110,000 |
| Utilities | 40,036 | 40,036 |
| Supplies | 5,753 | 5,753 |
| Maintenance and Repairs | 18,201 | 18,201 |
| Vehicle Expense | 3,021 | 3,021 |
| Insurance | 13,413 | 13,413 |
| Office Supplies and Expense | 3,393 | 3,393 |
| Telephone | 2,753 | 2,753 |
| Licenses | 2,335 | 2,335 |
| Legal and Audit | 17,211 | 17,211 |
| Other | <u>3,102</u> | <u>3,102</u> |
| Total Operating Expenses | <u>384,208</u> | <u>351,564</u> |
| Debt Service Expenses: | | |
| Interest Expense | 23,489 | 20,005 |
| Principal Payments | <u>90,114</u> | <u>94,528</u> |
| Total Debt Service Expenses | <u>113,603</u> | <u>114,533</u> |
| Reserve Fund Allocations | <u>-</u> | <u>68,527</u> |
| Net Income (Loss) | <u><u>(22,803)</u></u> | <u><u>-</u></u> |

**VEAZIE SEWER DISTRICT
DEBT SERVICE SCHEDULE**

Exhibit B

| | Maine Municipal Bond Bank |
|-------------------------|--|
| Issue Date | 2001 |
| Due Date | 2021 |
| Issue Amount | 1,660,000 |
| Balance at 5/31/12 | 1,030,225 |
| Interest Rate | 2.056% |
| Pro Forma Interest Due | 20,005 |
| Pro Forma Principal Due | 94,528 |

**VEAZIE SEWER DISTRICT
SUMMARY OF PRESENT AND PROPOSED REVENUE**

Exhibit C

| | At Present Rates | At Proposed Rates | \$ Increase (Decrease) | |
|------------------------------|---------------------------------|----------------------------------|---------------------------------------|-----|
| Town of Veazie Appropriation | 150,000 | 150,000 | 0 | |
| Debt Service Fees | 93,150 | 115,506 | 22,356 | |
| Capital Reserve Fees | 0 | 37,260 | 37,260 | |
| Usage Fees | 229,978 | 229,978 | 0 | |
| Other Income | 1,880 | 1,880 | 0 | |
| | <u>475,008</u> | <u>534,624</u> | <u>59,616</u> | 13% |

**VEAZIE SEWER DISTRICT
SUMMARY OF PRESENT AND PROPOSED REVENUE**

Exhibit D

| Annual Bills | Cubic Feet | Current Rates | Current Revenue | Proposed Rates | Proposed Revenue |
|-----------------------------------|-----------------------|--------------------------|----------------------------|---------------------------|-----------------------------|
| <u>Town Appropriation</u> | | | | | |
| 1 | | \$150,000 | \$150,000 | \$150,000 | \$150,000 |
| <u>Debt Service Fee</u> | | | | | |
| 3,726 | | \$25 | \$93,150 | \$31 | \$115,506 |
| <u>Capital Reserve Fee</u> | | | | | |
| 3,726 | | \$0 | \$0 | \$10 | \$37,260 |
| <u>Usage Fee</u> | | | | | |
| | 5,528,317 | \$4.16 | \$229,978 | \$4.16 | \$229,978 |

VEAZIE SEWER DISTRICT

34 HOBSON AVENUE

VEAZIE, MAINE 04401

207-942-1536

February 7, 2013

RE: Proposed Changes to the Veazie Sewer District Charter

Dear Customer:

Enclosed please find proposed charter changes for discussion at the February 26 public hearing and to be voted on at that time. These enclosed proposed charter changes relate to:

- 1.) The nomination and election process for members of the Board of Trustees, which would follow the procedures used by the Town of Veazie; and
- 2.) Voter qualifications, which would allow all registered voters in the Town of Veazie to vote on District matters.

The public hearing on these proposed charter changes will be held at the Veazie Community School cafeteria, 1040 School Street, Veazie, which will immediately follow the separate public hearing on proposed rate changes that begins at 6:30 p.m. at this same location and date. For further information, please contact the Veazie Sewer District, 34 Hobson Avenue, Veazie, Maine 04401, telephone (207) 942-1536.

VEAZIE SEWER DISTRICT TRUSTEES

Robert Tomilson, Chair

James Parker, Treasurer

Norman Webb, Clerk

Encl.

P&SL, 1951, Ch. 114
AN ACT to Create the Veazie Sewer District

Be it enacted by the People of the State of Maine, as follows:

Sec. 7. Trustees; how elected; tenure of office; organization of board; officers; vacancies; compensation; reports. As soon as may be after the acceptance of this act as hereinafter provided, the municipal officers of the town of Veazie shall appoint 3 trustees of said district, to hold office as follows respectively: 1 until 2 days after the annual town meeting in 1952, 1 until 2 days after the annual town meeting in 1953 and 1 until 2 days after the annual town meeting in 1954. ~~The trustees shall serve without compensation, except that the treasurer may receive for his services an amount to be fixed by the board of trustees.~~ No trustee shall be a member of the board of selectmen, municipal officer, other municipal official, or employee of said town of Veazie. When any trustee ceases to be a resident of said district he vacates the office of trustee. Any vacancy upon the board of trustees occurring because of change of resident of trustee, resignation, death or any cause except normal expiration of term of office shall be filled by the municipal officers of the town of Veazie in the same manner in which the original board was appointed and for the unexpired portion of the term of the vacant office. All trustees shall be eligible for reelection or reappointment.

The 1st meeting of the board of trustees shall be held as soon as convenient after they have been appointed as above provided. At this original meeting, they shall elect from their membership a chairman, a clerk and a treasurer, shall adopt a corporate seal, may ordain and establish such by-laws consistent with the laws of the state as are necessary for their own convenience and the proper management of the affairs of said district, and may do all other acts, matters and things necessary to perfect their organization. At the next meeting of the board of trustees following ~~Within 2 weeks after each annual meeting of the district election,~~ the trustees shall meet for the purpose of electing a chairman, clerk and treasurer for the ensuing year and until their successors are elected and qualified. The trustees shall have the right and authority to employ and fix compensation of such officers and agents as they may deem necessary for the proper conduct and management of the affairs of the district. The trustees may also set a schedule for regular meetings.

Notwithstanding the Maine Revised Statutes, Title 38, section 1252, the trustees receive compensation as fixed by the board of trustees, except that the chair of the board of trustees may receive not more than \$500 per year and the other trustees may not receive more than \$400 per year. The treasurer shall give bond to the district in such sum and with such sureties as the trustees may determine, which bond remains in the custody

of the chair. The treasurer's salary, bond premium and all expenses of the district must be paid from funds of the district.

At the close of each fiscal year of said district (which shall coincide with the fiscal year of the town of Veazie), the trustees shall make a detailed report of their doings, of the financial condition of the said district, of the physical condition of its property, and also of such other matters and things pertaining to said district as shall show the inhabitants thereof how said trustees are fulfilling the duties and obligations of their trusts. Such report shall be made and filed with the municipal officers of the town of Veazie on or before March 1 of each year.

Sec. 12. Annual meeting Election of Trustees; Meetings; Qualification of Voters of the District. , day after 3rd Monday in March; qualification of voters of district. ~~The election of trustees shall be held annual meeting of the district must be held in the on the same date and time as the regular election of the municipal officers of the Town of Veazie. The nomination and election of trustees shall follow the same process as required for the municipal officers of the Town of Veazie. New trustees shall be sworn in at the district's next meeting following the election. Any recall of a trustee shall be in the same manner as provided in the charter for the Town of Veazie. district on the date and at the hour and place as may be designated by resolution of the board of trustees. Notice of the meeting, signed by the chair or clerk of the board, must be conspicuously posted in 2 public places within the district, not less than 7 days before the meeting.~~

Regular meetings may be held as established by the board. Special meetings may be called by the board in like manner at any time, and notice of special meetings must state the business to be transacted at the special meeting. Eleven persons qualified to vote in these meetings constitute a quorum. Notice of any special meetings, signed by the chair or clerk of the board, must be conspicuously posted in 2 public places within the district, not less than 7 days before the meeting.

Emergency meetings may be called by the board at any time in a manner consistent with Section 406 of Title 1 of the Maine Revised Statutes, as may be amended from time to time.

Recognizing that all residents of the Town of Veazie support the district by means of the district's assessment upon the Town of Veazie, All persons resident registered voters in said district the Town of Veazie and qualified to vote for governor under the laws of this state shall be entitled to vote in any election or meeting of the district, including the meeting for acceptance or amendment of this charter.

Town of Veazie Fire/Rescue Department

MEMORANDUM

To: Chief Martin

From: Capt Metcalf

Date: February 11, 2013

Re: January 2013 Monthly Report



Incidents

| | | |
|---|-----------|----------------|
| 114 - Chimney or flue fire, confined to chimney or flue | 2 | 6.67% |
| Total - Fires | 2 | 6.67% |
| 321 - EMS call, excluding vehicle accident with injury | 12 | 40.00% |
| Total - Rescue & Emergency Medical Service Incidents | 12 | 40.00% |
| 4440 - Tree on wires | 3 | 10.00% |
| Total - Hazardous Conditions (No fire) | 3 | 10.00% |
| 500 - Service Call, other | 1 | 3.33% |
| 522 - Water or steam leak | 3 | 10.00% |
| 550 - Public service assistance, other | 4 | 13.33% |
| 551 - Assist police or other governmental agency | 1 | 3.33% |
| Total - Service Call | 9 | 30.00% |
| 736 - CO detector activation due to malfunction | 1 | 3.33% |
| 743 - Smoke detector activation, no fire - unintentional | 3 | 10.00% |
| Total - False Alarm & False Call | 4 | 13.33% |
| Total for Station | 30 | 100.00% |

Incidents by Day of Week

| | |
|-----------|----|
| Sunday | 2 |
| Monday | 3 |
| Tuesday | 1 |
| Wednesday | 6 |
| Thursday | 12 |
| Friday | 4 |
| Saturday | 2 |

Town of Veazie Fire/Rescue Department

Incidents by Time of Day

| Time of Day | Number of Incidents |
|----------------------|---------------------|
| 03:00:00 to 03:59:59 | 1 |
| 05:00:00 to 05:59:59 | 1 |
| 07:00:00 to 07:59:59 | 3 |
| 08:00:00 to 08:59:59 | 3 |
| 09:00:00 to 09:59:59 | 3 |
| 10:00:00 to 10:59:59 | 3 |
| 11:00:00 to 11:59:59 | 3 |
| 12:00:00 to 12:59:59 | 4 |
| 14:00:00 to 14:59:59 | 1 |
| 15:00:00 to 15:59:59 | 1 |
| 16:00:00 to 16:59:59 | 3 |
| 18:00:00 to 18:59:59 | 1 |
| 20:00:00 to 20:59:59 | 1 |
| 22:00:00 to 22:59:59 | 2 |

Average Response Time by Time of Day*

Please note that the response time includes the time the call is taken at dispatch not from when call is toned out.

| Time | Count | Count in Average | Average Response Time HHMMSS |
|----------------------|-----------|------------------|---------------------------------|
| 03:00:00 to 03:59:59 | 1 | 0 | |
| 05:00:00 to 05:59:59 | 1 | 0 | |
| 07:00:00 to 07:59:59 | 3 | 3 | 00:05:23 |
| 08:00:00 to 08:59:59 | 3 | 3 | 00:06:09 |
| 09:00:00 to 09:59:59 | 3 | 1 | 00:06:59 |
| 10:00:00 to 10:59:59 | 3 | 2 | 00:03:30 |
| 11:00:00 to 11:59:59 | 3 | 3 | 00:03:46 |
| 12:00:00 to 12:59:59 | 4 | 3 | 00:06:01 |
| 14:00:00 to 14:59:59 | 1 | 1 | 00:06:40 |
| 15:00:00 to 15:59:59 | 1 | 1 | 00:07:31 |
| 16:00:00 to 16:59:59 | 3 | 3 | 00:08:54 |
| 18:00:00 to 18:59:59 | 1 | 1 | 00:10:04 |
| 20:00:00 to 20:59:59 | 1 | 1 | 00:08:05 |
| 22:00:00 to 22:59:59 | 2 | 1 | 00:08:17 |
| Totals: | 30 | 23 | |

* **Note:** The incident count used in averages does not include the following:
Not completed incidents, Personal Vehicle Response Mutual Aid given, Other Aid Given, Cancelled in Route, Not priority, Fill-In Standby, No arrival and Invalid Dates/Times.

Town of Veazie Fire/Rescue Department

Response Time Recap*

| | | |
|---------|----------------------|--|
| 2013017 | 1 min(s), 2 sec(s) | Assist police or other governmental agency |
| 2013002 | Not Priority | Water or steam leak |
| 2013015 | 2 min(s), 0 sec(s) | Public service assistance, other |
| 2013001 | Not Priority | Public service assistance, other |
| 2013027 | 3 min(s), 0 sec(s) | Tree on wires |
| 2013020 | 4 min(s), 16 sec(s) | EMS call, excluding vehicle accident with injury |
| 2013007 | 5 min(s), 0 sec(s) | Public service assistance, other |
| 2013028 | Not Priority | Service Call, other |
| 2013003 | 5 min(s), 2 sec(s) | EMS call, excluding vehicle accident with injury |
| 2013022 | 5 min(s), 28 sec(s) | Smoke detector activation, no fire - unintentional |
| 2013023 | 5 min(s), 32 sec(s) | EMS call, excluding vehicle accident with injury |
| 2013026 | 5 min(s), 36 sec(s) | Tree on wires |
| 2013016 | 5 min(s), 37 sec(s) | EMS call, excluding vehicle accident with injury |
| 2013019 | 5 min(s), 44 sec(s) | CO detector activation due to malfunction |
| 2013024 | 5 min(s), 58 sec(s) | Smoke detector activation, no fire - unintentional |
| 2013018 | 6 min(s), 1 sec(s) | EMS call, excluding vehicle accident with injury |
| 2013014 | 6 min(s), 23 sec(s) | Smoke detector activation, no fire - unintentional |
| 2013029 | 6 min(s), 40 sec(s) | EMS call, excluding vehicle accident with injury |
| 2013010 | 6 min(s), 59 sec(s) | EMS call, excluding vehicle accident with injury |
| 2013004 | Not Priority | Public service assistance, other |
| 2013030 | 7 min(s), 31 sec(s) | Chimney or flue fire, confined to chimney or flue |
| 2013009 | 8 min(s), 5 sec(s) | EMS call, excluding vehicle accident with injury |
| 2013013 | 8 min(s), 17 sec(s) | EMS call, excluding vehicle accident with injury |
| 2013021 | 9 min(s), 41 sec(s) | Water or steam leak |
| 2013006 | 10 min(s), 0 sec(s) | Water or steam leak |
| 2013005 | 10 min(s), 4 sec(s) | Chimney or flue fire, confined to chimney or flue |
| 2013011 | 11 min(s), 24 sec(s) | EMS call, excluding vehicle accident with injury |
| 2013012 | Fill-In, Standby | EMS call, excluding vehicle accident with injury |
| 2013008 | Fill-In, Standby | EMS call, excluding vehicle accident with injury |
| 2013025 | Mutual Aid Given | Tree on wires |

* Please note that the response time **includes** the time the call is taken at dispatch not from when call is toned out.

Weekly Training

| | | |
|---|------------|---------|
| Electrical Safety with Fire Response <i>Electricity: Recognizing and Avoiding the Hazards.</i> | 01/03/2013 | 6:00 PM |
| First Due Engine Company Duties – Fire and EMS | 01/10/2013 | 6:00 PM |
| Annual Required Updates <i>Bloodborn Pathogens, Harassment Awareness, Hazardous Communication/Right to Know, HIPAA</i> | 01/17/2013 | 6:00 PM |
| Building Construction Review | 01/24/2013 | 6:00 PM |
| EMS – Musculoskeletal Injuries and Splinting | 01/31/2013 | 6:00 PM |

Individual Training

Several members completed required online training

Other Activities-not inclusive

Monthly ladder inspections
Monthly municipal building fire extinguisher and emergency light checks
Assisted with ice rink flooding

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]